**Vendor Name**
**Business Name**
**Resale Number**
**Email -**
**Contact - Cell / Business**
**Vendor address**
**Years in business**
**Current locations you set up _____ _____**
**_____**
**At least 2 businesses or persons that will vouch for your business**
**Social Media - Facebook / Instagram / Web Site -**
**Your specialty -**
**A phrase about your business.**
**_____**

**VENDOR CATEGORIES:**
Bath & Body
Candles
Clothing
Custom Items
Fine Art
Food (artisan meats, honey, oils, herbs/spices, etc)
Furniture
Glasswares
Graphic Tees
Health & Wellness
Home Decor
Home & Garden
Jewelry
Leather
Metalwork
Miscellaneous
Novelty
Non-Profit
Other Cottage Food
Pet Products
Photography
Pottery/Ceramic
Woodwork

RULES/REGULATIONS
Exhibits must be open to the public from:
**9:00AM - 4:00PM Saturday**
**Summer Hours : 9am-2pm**

All vendors must apply and await confirmation of acceptance (process time is up to 5 days). You will then be sent a payment link.
All artists/vendors must supply their own canopies with required amount of tent weights (40 pounds PER TENT LEG) tables, chairs, all charging devices. If you want to bring a generator, You must ask first.
All vendors (including food vendors) must completely fill out application and submit 5 DIFFERENT product pics & 1 booth shot before the application deadline. We also need to know what other markets you have done or are currently attending.
ALL resale certificates must be sent in before acceptance.

All products and services to be sold, offered or referred to during the festival must be included in the application and approved.

**It is strongly recommended All vendors carry proof of liability insurance.**

Under no circumstances are vendors allowed to consume alcohol during the duration of the event (this includes set up and tear down) nor smoke in the event area.

Failure to comply with rules or unruly behavior (including intoxication or verbal abuse) by an exhibitor or assistant(s) will require immediate expulsion from the market and will eliminate exhibitor from future events hosted by always fun markets.

Participant (vendor) understands and agrees that any employees, agents, or associates, etc acting on the behalf of the Participant are subject to the terms set forth above and will be viewed by always fun markets as an action of the Participant.

Participants are responsible for meeting all city/state resale licensing (Texas sales tax certificate) agreements.

Participant further agrees to indemnify and hold harmless Always Fun Markets from any potential accidents that may occur during the market.

Participant must comply with fire, safety, tax and ADA requirements of the City of Cedar Park and regulations determined by the County Health Department and, if applicable, Texas Alcoholic Beverage Commission (TABC).

No open flames, lit candles or burning of incense will be allowed inside of tent.

Outside cooking and / or grilling must be approved in writing by Always Fun Markets prior to the event and must be contained in the designated space to ensure public safety. All Participants must comply with regulations of the City of Cedar Park Texas. **(FOOD VENDORS and COTTAGE FOOD VENDORS** are required to have a Williamson County Temporary Food Permit and follow all fire code regulations. Please be aware you may be inspected by the County or Fire Department. It is your responsibility to meet all requirements).

Participant is responsible for maintaining a high standard of sanitation inside and nearby the booth, including keeping all goods, services, cooking and flooring (ground) surfaces clean and litter-free. Materials (i.e. marketing materials, cups or napkins) must be secured from wind.

Disposal of Trash: Participant may deposit small material into trash or recycling receptacles (as appropriate) located in event area. Participants are not allowed to place material outside of or on the ground near a receptacle in the event the receptacles are full. Participants are responsible for the removal of large material unless otherwise agreed upon in writing prior to the event.

Upon leaving the event site at end of night, all participants are responsible for the removal of trash. Participants using grease in their operation, or that produce grease as a by-product of food preparation, must use grease containers. Grease liquids or solids may not be dumped in any sewer, sink, tree pit or anywhere else on event site.

At the conclusion of the event, Participants must surrender the premises to the shopping center in the same condition as when originally occupied.

**PETS**

There will be no pets allowed in the festival area. By Vendors.

**WAIT LIST**

In the case a vendor is placed on the Wait List, this means you have been approved, but all booth spaces have already been filled & you must wait to see if there is a cancelation in order to be formally invited & able to pay your booth fee.

BOOTH INFORMATION

**FEES:**

***ALL FEES ARE NON-REFUNDABLE. This is a Rain or Shine event.***
***Should there be an unforeseen event that causes us to reschedule the market, You will receive a credit for a future market or we will refund you. Our choice. Because we incur many expenses this is why no refunds.***

**Artisan Crafter / Retail / Cottage Food / Beverage**
10X10 - $80
10X20 - $140

**Non-Profit /** **must provide Festival Director with non-profit documents*
10X10 Farmers $50
10X10 - $40 Non Profit
10X20 - $70

**Food** **All FOOD & BEVERAGE vendors [ Not counting pre packaged foods or snacks ]must obtain proper event permit from Williamson County Health District.*
10X10 Canopy setup $80
10X20 - $175
10X30 - $225

*All vendors MUST have at least a 10X10 sized tent. (Anything smaller is not acceptable). The tent must fit in your specified space. You will also need to bring all supplies needed for securing the tent, displays & product (if necessary). There will be no staking into the ground. Tent weights are required and each tent leg must have a MINUMUM of 40 pounds. Your tent must also have no tears, rips or any unsightly damage.*

*This is an outdoor event and therefore there will be no secondary indoor location. We advise bringing tarps, plastic wrap and tubs should severe weather occur in the midst of the event. Should this happen, a festival staff member will notify vendors on how to proceed.*

**Booth details:**

- Special requests are allowed and given as necessary.
- We will have a small number of spots that are drive in and set up. Meaning you keep your car there at your spot and set up behind it. $10 additional fee may be required if granted.
- Booths have a flat fee - no commission on sales will be charged.
- Booth assignments will be decided by Always Fun Markets Director and will be issued after booth fee is paid (the booth fee is due only after invitation is given to the exhibitor

and accepted).

- No sharing tents with other business unless we decide necessary.
- Vendors must bring their own booth set-ups and tents.
- There will be NO electricity available to vendors. Food trucks must be completely self-contained. Ranchers may use generators to keep coolers at legal temperatures. Any charging devices must be battery operated. Festival is during daylight hours so tent lighting is not necessary but also not prohibited, using battery operated LED lights or solar lanterns.
- Tent walls are not required, but a back tent wall is preferred as vendors will be back to back with other vendors.
- All vendor displays/products must fit WITHIN the perimeter of your booth space.
- Booth spaces may not be sold, traded or sub-leased.
- No generators allowed (with the exception of Food Trucks). Unless authorized by Always Fun Markets.
- In the case of heavy rain where water accumulation occurs on top of tent, NO ONE IS ALLOWED TO POUR WATER DIRECTLY OFF A TENT. Anyone seen or reported doing so will be written up and highly risks not being asked back again. One must first notify Always Fun Markets staff of the situation then if no staff is able to assist, can proceed with water removal by cupping it out from above and disposing into a bucket, then dumped away from the event area. A step stool, pitcher or large cup and bucket should be part of your possessions. COME PREPARED FOR THIS. You just never know what our Central Texas weather system might bring us!

**SET-UP / TEAR DOWN:**

All participants will be provided detailed load-in/load-out times and procedures prior to the event. **Tear down may not begin until end of festival.*

***Please note: We will have ONLY 1 entrance and no vendor is to arrive earlier then we arrive to set up. There will be one direction to enter and then exit out opposite side.***
***You must then park in the vendor parking lots, Not the customers spaces.***
**Vendors that are excluded/ineligible:**
low quality retail products
**Within a medium category, applications are sorted and viewed by:**
Random Order
We at Always Fun Markets want to provide a unique and FUN shopping experience for all.
We want the vendors to be successful and will assist with ads in many places but do expect vendors as well to spread the news.